

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE <div style="text-align: center;">0</div>		PAGE OF PAGES <div style="text-align: center;">1 4</div>	
2. AMENDMENT/MODIFICATION NO. P00006		3. EFFECTIVE DATE 05-Nov-2001		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)	
6. ISSUED BY AETC CONS 82 CONS/LGCK 2021 FIRST STREET WEST RANDOLPH AFB, TX 78150-4302		CODE FA3002		7. ADMINISTERED BY (If other than item 6) 82 CONS/LGC (LINDA LITTLE, CONTRACTING OFFICER) LINDA.LITTLE@SHEPPARD.AF.MIL 136 K AVENUE, SUITE 1 SHEPPARD AFB, TX 76311-2746		CODE FA3020	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) LEAR SIEGLER SERVICES, INC 175 ADMIRAL COCHRANE DRIVE ANNAPOLIS, MD 21401 CODE 08MB5				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. F41689-01-C-0029			
				X 10B. DATED (SEE ITEM 13) 11-Oct-2001			
FACILITY CODE				X			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the document; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN THE REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A.THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B.THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
X C.THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: I-547 FAR 52.243-1, Changes-Fixed Price, Alt 1							
D.OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The purpose of this modification is to make changes to the Statement of Work (SOW).							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) LINDA C. LITTLE / CONTRACTING OFFICER			
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 19-Nov-2001	

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE
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SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

CAGE: 08MB5

DUNS: 073871048

TIN:52-1605019

14A. The purpose of this modification is to make changes to the Statement Of Work (SOW). No monetary changes are being made.

14B. The following changes are required.

- (1) Page 2-1-1, subparagraph 2.1.2.1 – Change CLIN from “000XAN” to read “X008.”
- (2) Page 2-1-2, subparagraph 2.1.2.3 – Change CLIN from “000XAP” to read “X009.”
- (3) Page 2-1-2, subparagraph 2.1.2.4 – Change CLIN from “0001AA” to read “0000AA.”
- (4) Delete “reference Appendix 3J” in the following paragraphs (Entire Section 2-1 is being replaced)

Page 2-1-3, subparagraph 2.1.3.2.1	2 occurrences
Page 2-1-3, subparagraph 2.1.3.2.2	
Page 2-1-4, subparagraph 2.1.4.2	
Page 2-1-5, subparagraph 2.1.4.3.3	(Reads “see Section J”)
Page 2-1-5, subparagraph 2.1.4.5	
Page 2-1-6, subparagraph 2.1.8.1	
Page 2-1-7, subparagraph 2.1.8.2	2 occurrences
Page 2-1-8, subparagraph 2.1.8.7	
Page 2-1-10, subparagraph 2.1.8.13	
Page 2-1-10, subparagraph 2.1.9.3	
Page 2-1-18, subparagraph 2.1.20.5	
Page 2-3-7, subparagraph 2.3.1.3.11	
Page 3-1-8, subparagraph 3.1.10.1	
Page 3-1-47, subparagraph 3.1.55.1.2	

- (5) Page 2-1-5 – Add subparagraph 2.1.4.4 and mark it “RESERVED”
- (6) Page 2-1-9, subparagraph 2.1.8.12 – Change “THREATCON” to “Force Protection Condition (FPCON)”
- (7) Page 2-4-5, subparagraph 2.4.17 – Change “contract” to read “contractor”
- (8) Page 3-1-1, subparagraph 3.1.2.1 – Change “Section C-7” to read “Paragraph 3.1.54.”
- (9) Page 3-1-25, subparagraph 3.1.32, 3rd sentence, delete the phrase “other than the annual surveys.”
- (10) Page 3-1-46, subparagraph 3.1.54.6. Delete the phrase “Coordinate with MOC for delivery and pick-up of munitions items.” Marked subparagraph “RESERVED.”

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(11) Page 3-2-1, subparagraph 3.2.1.1., First Column – Performance Objective “AWM Deferred Discrepancies (See Note H). In second column change SOW Paragraph from “3.1.42.6.1.” to read “3.1.4., 3.1.6.1.”

(12) Page 3-4-2, after FOL - in first column add “FPCON” and in second column add “Force Protection Condition.”

(13) Page 3-4-11, subparagraph 3.4.6.1.

a. Line item 2 – Change Item nomenclature from “T-38 225/T-6A 100 hour postflight or isochronal inspection” to read “T-37 250/T-38 225/T-6A 100 hour postflight or isochronal inspection”

b. Line 24, Column E, add Note 2.

c. Line 26, Column E, Change Note 5 to Note 4.

d. Line 33, Column E, Change Note 6 to Note 5.

e. Lines 28 – 33, Column D, Delete Number of Evaluations

(14) Page 3-4-12:

a. Subparagraph 3.4.6.1.

(1) Lines 38 – 41, Column E, Change Note 7 to Note 6.

b. Subparagraph 3.4.6.2.

(1) Baseline Standards: BPO III is not a valid inspection and is being removed from all three aircraft.

(15) Page 3-4-13, subparagraph 3.4.6.2. Under SPECIALIZED EQUIPMENT, add “SUU-20, Baseline 2.”

(16) Appendix 3D is being replace in its entirety. Move column headings from bottom of page to the top of the next page.

(17) Page 3-E-1, No Change.

(18) Page 3-E-2, Delete collateral task (All 3 Columns) reading “Precious Metal Witness Not Involved with Precious Metal”

(19) Page 3-FF-1, subparagraph 3.2, 6th line – Change “combina5tion” to read “combination”

(20) Page 3G-1, Title column

a. SAFB 31-209 Change “Resourse” to read “Resource”

b. SAFB 401 – Change “curtail-ment” to read “curtailment”

c. SAFB 502 – Change “antihighjacking” to read “Anti-Hijacking”

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14C. Remove and insert SOW pages (P00006) as follows:

Section 2-1, Pages 2-1-1 through 2-1-20
 Section 2-3, Page 2-3-7
 Section 2-4, Page 2-4-5
 Section 3-1, Page 3-1-1
 Section 3-1, Page 3-1-8
 Section 3-1, Page 3-1-25
 Section 3-1, Page 3-1-46
 Section 3-1, Page 3-1-47
 Section 3-2, Page 3-2-1
 Section 3-4, Page 3-4-2
 Section 3-4, Pages 3-4-11 through 3-4-13
 Appendix 3D, Pages 3-D-1 through 3-D-3
 Appendix 3E, Pages 3-E-1 and 3-E-2
 Appendix 3FF, Page 3-FF-1
 Appendix 3G, Page 3G-1

Changes in Section G

Summary for the Payment Office

Total funded amount of the current fiscal year remains at \$26,443,398.51

Total contract costs remain at \$26,637,637.89

2.3.1.3.11. Government Property Control. The contractor shall submit a written, comprehensive Property Control Plan covering all Government materials and equipment issued listed in the SOW and the appendices of this contract. The plan must outline how the contractor will control, account for and inventory all Government property, including property under the control of subcontractors. The contractor may utilize existing automated inventory control systems to augment, but not substitute for, an overall property control program. The plan must be submitted to the CO not later than the pre-performance conference for review and acceptance. Proposed changes to the plan must be reviewed and accepted by the CO prior to implementation. For Support Equipment, "custodian" is defined as the contractor. Span of control is defined as all of those shops, hangars, flight lines and support areas under the responsibility of the contractor.

2.3.2. Government Provided Services.

2.3.2.1. Government will furnish utilities related services required for the operation of facilities provided. These utilities include heating, fuels, gas, electricity, water and sewerage.

2.3.2.2. Postal/Installation-Distribution. Official Government/Contractor mail that is addressed to or from a Government agency and generated as a result of performance under this SOW will be handled via the Base Information Transfer System (BITS) at Government expense. Number and place of pickup/delivery points will be determined per organizational structure. BITS shall have authority to determine all pickup/delivery points. Non-Government mail to or from the contractor must be handled through a non-DOD post office.

2.3.2.3. Telephone. The Government will furnish official on-base, local area off-base and long distance telephone service including digital switching network (DSN) and commercial long distance (for example FTS 2000) capability to make necessary Government official telephone calls to perform the contract. DSN capability will be provided for command and control purposes. Government furnished telephones and services shall not be used for personal business. The contractor must provide its own non-Government telephone service through off-base switching equipment for personal or unofficial business. The contractor shall perform all duties and tasks required of the telephone control officer (TCO) using AFI 33-111 for guidance (see Appendix 3E).

2.3.2.4. Copier Service. Copier Service will be provided by the Government through the contract service available to all base organizations. The contractor shall follow guidelines as set down in the handbook "Responsibilities and Instructions for Office Copier Monitors at Sheppard AFB." Copier service will include the use of a suitable machine, as determined by the Base Copier Manager, full service maintenance to include parts and labor, and supplies, excluding paper stock (paper and toner will be

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2.4.15. Contractor shall be responsible for establishing a safety and occupational health program consistent with requirements of the Occupational Safety and Health Administration (OSHA). The contractor shall perform required personnel exposure assessments and medical surveillance. The contractor must also provide for personnel protective equipment and training consistent with applicable standards.

2.4.16. Industrial Rags. The contractor shall provide for either the purchase or rental, and cleaning of industrial rags. Exception: The Government will provide special purpose consumable cloth, i.e., lint-free cloth, etc., as required by applicable technical orders/data.

2.4.17. Custodial Service. The contractor shall be responsible to perform any custodial services in the industrial areas and shall meet the following standards in the industrial areas:

2.4.17.1 Sweep Floors. After the floor has been swept, the entire floor surface, including corners and abutments, will be free of litter, dust and foreign debris. Chairs, trash receptacles and easily moveable items shall be tilted or moved to sweep underneath. Floors will be swept daily.

2.4.17.2. Mop/Maintain Floors. All accessible areas shall be mopped or scrubbed with floor machine weekly. Chairs, trash receptacles and easily moveable items shall be moved to mop/buff underneath. After being mopped, all tile floors shall have uniform appearance with no streaks, swirl marks, detergent residue or any evidence of soil, stains, film, debris or standing water. The entire floor shall have uniform, glossy appearance and be free of scuff marks, heel marks and other stains and discolorations. There shall be no splash marks/wax or mop streaks on furniture, walls, baseboards or carpeted floors. Tile floors shall be waxed on an as needed basis.

2.4.17.3. Hangar Floors. Hangar floors shall be maintained so that fluid spills (i.e., hydraulic fluid, oil, fuel, etc.), grease and foreign debris are cleaned/removed as soon as possible. Maintenance includes cleaning up fluid and grease spills as they occur. Hangar floors coated with corrosion resistant urethane (CRU) require special care in cleaning and maintenance. CRU is a coating, not a paint, which is resistant to jet fuel, oils, grease and solvents. Maintenance includes cleaning up spills as they occur, sweeping, scrubbing, etc. Preventative measures must be taken to safeguard rips and tears, which occur between scheduled or major repair requirements, against further deterioration or enlargement.

2.4.17.4. Remove Trash/Butt Cans. All wastebaskets, cigarette butt cans and other trash containers within the areas shall be emptied and wiped clean. Any obviously soiled or torn plastic trash receptacle liners in such receptacles

SECTION 3-1

3. AIRCRAFT MAINTENANCE AT SHEPPARD AFB

3.1. Description of Services

3.1.1. The contractor shall maintain all assigned aircraft, engines and associated ground equipment IAW the objectives and responsibilities outlined in AF series directives, applicable AF/AETC/Wing/Base directives/plans, support agreements and all applicable equipment and general support technical orders (TO) and data in order to meet 80th FTW commitments.

3.1.2. The contractor is responsible for the entire scope of organizational maintenance production (on- and off-equipment) IAW applicable technical data, AFPD 21-1, AFI 21-101, and AETCI 21-101. The contractor shall perform aircraft on- and off-equipment maintenance, support equipment maintenance, and jet engine intermediate maintenance (JEIM) required for the T-37, T-38A, AT-38B, T-38C and T-6A aircraft. The contractor shall also provide for transient aircraft support, aircraft corrosion prevention, aircraft crash recovery and off-station aircraft support recovery. The Government will provide most avionics replaceable unit off-equipment maintenance support for the T-38C aircraft via the Contract Logistics Support (CLS). All off-equipment maintenance support for the T-6A aircraft will be via CLS (reference paragraphs 3.1.56.3 and 3.1.56.4).

3.1.2.1. The T-38C aircraft is a modified T-38A/AT-38B aircraft. Reference Paragraph 3.1.54 for AT-38B requirements and information. Current plans indicate the T-38C will be used as a training platform until at least the year 2025 and possibly beyond.

3.1.2.2. Aircraft Difference Data. The T-38C differs from the basic T-38 aircraft. The T-38C consists of an upgraded avionics package that is designed to support the Fighter Bomber Training System. Named the T-38 Avionics Upgrade Program (AUP), this modification will improve avionics suite reliability, maintainability, and availability by replacing 1950's type instruments and navigation systems with a reliable, integrated avionics suite. Upon completion of the AUP modification (TCTO 1T-38-800) the aircraft will be re-designated as the T-38C. The T-38C will replace both the T-38A and AT-38B in all training roles. The T-38C also incorporates electronic bomb scoring which will no longer require armament/munitions support.

3.1.2.3. The T-38C avionics suite includes a head up display in the front cockpit capable of displaying either F-16 or Mil Std 1787B modes, embedded global positioning system/inertial navigation system, multi-function displays, Traffic Alert & Collision Avoidance System, bombless scoring system, hands on throttle and stick technology, Data Transfer System/Mission Planning

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pre-performance conference, and upon revision, for review and acceptance by the CO. The contractor shall not deviate from the accepted plan without written consent of the CO.

3.1.11. Successor Contractor Personnel Certification. In the event the follow-on contract is awarded to other than the incumbent and the successor contractor hires incumbent contractor employees, the following training/qualification/certification minimums are established.

3.1.11.1. As reflected by the appropriate records and maintenance management information system products, the incumbent contractor employees' qualification/certification will be considered valid for a period of up to 120 calendar days, beginning on contract performance start date. Within this 120 calendar day period, the successor contractor shall verify the qualification/certification of former incumbent contractor employees and requalify/recertify those personnel (except as noted in 3.1.11.2. below). All such qualification/certification actions shall be in accordance with provisions of this SOW.

3.1.11.2. Annual or greater interval certification requirements shall be accomplished when next due and may exceed the 120-day criteria listed above.

3.1.11.3. All other training/qualification/certification shall be accomplished in accordance with provisions of this contract.

3.1.12. Technical Training. The Government will provide technical training for new equipment requirements/technologies not addressed in this SOW, as determined by the FC and with final approval of the CO. This training will be provided only to an initial cadre of contractor personnel requiring specialized formal training, not to exceed 25 percent of the target population. Request for such training shall be submitted by the contractor through the FC to the CO a minimum of 90 calendar days prior to desired training date and IAW AFI 36-2201. The Government will fund actual training costs (e.g. conference, seminar, and class fees as approved by the CO), per diem, and travel at Government rates IAW Joint Travel Regulations (JTR). Cost will be reimbursed under the Travel CLIN.

3.1.12.1 Training. Contractor employees are eligible to enroll in ECI courses and participate in Air Force training courses requiring TDY when it is of direct benefit to the Government as approved by the CO. Such training will be provided in accordance with Air Force criteria and funding will be determined by provisions of the contract.

3.1.12.1.1. To ensure contractor employees retain suitable and adequate qualifications, selected personnel shall be afforded training as above for

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required beyond the capability of alert personnel or weekend duty supervisor or at the direction of the CO. **Weekend support shall be included in the target cost.**

3.1.27. The contractor shall implement and manage a Maintenance Status Reporting Program IAW AFI 21-103 and AETC Supplement, AETCI 21-104 and AETCI 21-101. In addition, the contractor shall ensure actual status of the aircraft as reflected in the aircraft forms match with current status reflected in the Core Automated Maintenance System (CAMS).

3.1.28. The contractor shall establish and perform Plans, Scheduling and Documentation Functions IAW AETCI 21-101, Section E, and AETCI 21-104. Note: Contractor shall provide maintenance scheduling effectiveness computations and rates to Government Personnel by the seventh calendar day of the next month. The contractor shall:

3.1.28.1. Perform aircraft AFTO 781 Series forms document reviews IAW AETCI 21-101, Ch. 10 or local procedures. Local procedures shall meet the minimum requirements stated in AETCI 21-101, Ch. 10.

3.1.28.2. Interface daily with Operations to meet flying requirements. The contractor shall have the flexibility to add aircraft to the schedule on a day-to-day basis, as requested by Operations, to meet changing operations and maintenance requirements IAW AETCI 21-104. Adding aircraft to the schedule will be noted as deviations to the flying schedule.

3.1.29. The contractor shall establish and perform Programs Management Functions IAW AETCI 21-101, Ch. 1.

3.1.30. The contractor shall submit Maintenance Assistance Requests IAW TO 00-25-107 to HQ AETC/LGM for action. Courtesy copies of requests shall be forwarded to Government Personnel.

3.1.31. The contractor shall establish and perform Protection and Security of Aircraft, Equipment, and Facilities Functions IAW AETCI 21-101, Ch. 1.

3.1.32. The contractor shall implement and manage an Industrial Hygiene/Occupational Health Program IAW OSHA requirements and 29 CFR 1910. The contractor shall establish a personal exposure-monitoring program to include, but not be limited to, air samples, noise dosimetry, and ionizing radiation dosimetry for employees. The contractor shall establish and provide any biological-monitoring programs required, provide training in and enforce the use of required personal protective equipment, and report to the CO any malfunctioning GFE requiring evaluations. If the contractor is unable to obtain an MSDS on an Air Force-procured chemical, the contractor may request assistance from the Hazardous Material Pharmacy and Bioenvironmental Engineering (BE) through

IAW applicable technical data and directives. As a minimum, the contractor shall:

- 3.1.54.4.1. Ensure parking of vehicles and support equipment complies with AFMAN 91-201 and DoD 6055.9 STD.
- 3.1.54.4.2. Maintain and use AF Form 2434 to track expenditures and reconcile munitions accountability records when required.
- 3.1.54.4.3. Comply with criteria established in AFMAN 91-201, for the site planning and use of the facilities and locations where explosives are involved.
- 3.1.54.4.4. Ensure all personnel who handle, deliver or work with explosives have received the initial and annual refresher explosive safety training and document it in their personnel file IAW local procedures and AFI 91-202 and local procedures.
- 3.1.54.5. Ensure weekly attendance of maintenance scheduling meeting to verify specific munitions required and to satisfy any disparities.
- 3.1.54.6. RESERVED
- 3.1.54.7. Develop, administer and manage a weapons academic training program to include initial and recurring training.
- 3.1.54.8. Perform Supervisory Post-Load and maintenance inspections IAW AETCI 21-101 and applicable technical data.
- 3.1.54.9. Pick up munitions from the designated flight line holding area for transport and loading.
- 3.1.54.10. Load, unload, configure and reconfigure munitions and equipment to support flying requirements IAW TOs 1T-38A-103 and 1T-38B-33-1-2.
- 3.1.54.11. Perform on-equipment maintenance on weapons equipment IAW TOs 11B29-3-28-1, 11B29-3-8-3 and 1T-38A-103.
- 3.1.54.12. Meet with operations schedulers to establish the flying schedule. Maintain sufficient load crews to support the flying schedule.
- 3.1.54.13. Comply with safety directives for all munitions-related operations.

3.1.54.14. Perform end-of-runway inspections in accordance with AETCI 21-101 and applicable technical data. Darming operations will have priority over normal workload.

3.1.55. **QUALITY CONTROL (QC)** The contractor shall use AETCI 21-101, Ch. 4, as a guide in developing, implementing, and managing a QC Plan. Those actions taken by a contractor to control the quality of services so that they meet the requirements of the SOW. Note: References in Government publications to QA shall be interpreted as meaning QC for purposes of this contract. The contractor's QC Plan shall include, but is not limited to, the following:

3.1.55.1. The contractor is responsible for assuring quality maintenance throughout the entire spectrum of the maintenance complex. The contractor shall establish and maintain a formal "compliance-oriented" QC plan to ensure the requirements of the contract are provided as specified and assure contractor compliance with aircraft and equipment technical data and applicable AF directives. The contractor shall perform QC evaluation requirements listed in SOW Section 3-4.

3.1.55.1.1. The contractor's QC plan shall promote a proactive process/product improvement program, a safe working environment and quality initiatives. The QC plan shall be designed to improve mission readiness by ensuring personnel, aircraft, support equipment, supplies and other Government assets meet or exceed established performance standards. The QC plan shall allow management emphasis to be placed where and when necessary to resolve or correct identified negative trends and/or problem areas.

3.1.55.1.2. Three copies of the contractor's complete proposed QC plan shall be provided to the CO not later than the pre-performance conference, for review and acceptance by the CO. An updated copy must be provided to the CO on the contract start date and as changes occur for approval prior to implementation. The proposed QC plan is subject to CO acceptance or rejection. The QC plan shall include complete outlines on how quality will be controlled in all the areas. The contractor's QC plan shall include, but not be limited to, the following:

3.1.55.1.2.1. Equipment Condition Inspections. The contractor shall establish a dynamic inspection system to determine condition, preservation, safety, reliability and serviceability of assigned Government assets. The inspection methods shall effectively assess applicable technical data, tools, equipment, supplies, and forms documentation used to accomplish the task.

SECTION 3-2

3.2. SERVICE DELIVERY SUMMARY

3.2.1. The Government performance thresholds (standards) and calculation methods are listed in this Section. The contractor shall meet the performance thresholds set forth in this Section.

3.2.1.1. Technical operations performance thresholds are as follows:

Performance Objective	SOW Paragraph	Performance Threshold		
		T-37	T-38 *	T-6A
MC Rate (See Note A)	3.1.4., 3.1.6.1.	80% or higher	75% or higher	91% or higher
Average Fleet Time (See Note B)	3.1.4., 3.1.6.1.	See Note B		
Maintenance Non-delivery (See Note C)	3.1.4., 3.1.6.1.	1.5% or less	2% or less	1% or less
TNMCM (See Note D)	3.1.4., 3.1.6.1.	14% or less	19% or less	8% or less
Ground Abort Rate (See Note E)	3.1.4., 3.1.6.1.	2% or less	3% or less	1.5% or less
Maintenance Scheduling Effectiveness (See Note F)	3.1.4., 3.1.6.1.	95% or higher	95% or higher	95% or higher
Foreign Object Damage (Quarterly) (See Note G)	3.1.4., 3.1.6.1.	See Note G		
AWM Deferred Discrepancies (See Note H)	3.1.4., 3.1.6.1.	2.5 or less	3.5 or less	0.5 or less
Average Repair Cycle Days (Quarterly)	3.1.4., 3.1.6.1.	See Note I		N/A
Base Repair Capability	3.1.4., 3.1.6.1.	See Note J		N/A

*** Per each different MDS, specifically, each standard applies separately to the T-38C and separately to the AT-38B--not cumulatively.**

Notes:

A. Mission Capable (MC) Rate: MC rates will be calculated for total aircraft possessed time. Rates are determined and calculated as specified in AETCI 21-105. Rate shall be rounded to the nearest one-tenth of a percent. Note: Report possessed hours only, using the applicable possession code definitions specified in AFI 16-402.

B. Fleet Time: Calculate the average aircraft fleet time IAW AETCI 21-101, Vol. 2 and AETCI 21-105. Fleet time will be rounded to the nearest whole hour. The monthly aircraft fleet time shall average 150 +/- 10 hours for the T-6A, 250 +/- 10 hours for the T-37, 225 +/- 10 hours for the T-38 over the basic contract period and each option period thereafter. Fleet time shall not be less than 125 hours for the T-6A, 225 hours for the T-37 aircraft, not less

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CAMS	Core Automated Maintenance System
CAR	Customer Account Representative
CASS	Centralized Aircraft Support System
CDR	Contract Deficiency Report
CEMS	Comprehensive Engine Management System
CFE	Contractor Furnished Equipment
CFM	Contractor Furnished Material
CFSE	Contractor Furnished Support Equipment
CFT	Cockpit Familiarization Trainer or Contract Field Team
CLS	Contract Logistics Support
CO	Contracting Officer
COMBS	Contractor Operated and Maintained Base Supply
COMSEC	Communications Security
CPR	Cardiopulmonary Resuscitation
CSS	Contingency Support Staff
CTK	Composite Tool Kit
DIFM	Due in from Maintenance
DIS	Defense Investigative Service
DISCO	Defense Investigative Service Clearance Office
DLR	Depot Level Repairable
EAID	Equipment Authorized In-use Detail
EMP	Engine Modernization Program
ENMCS	Engine Non-Mission Capable Supply
EPA	Environmental Protection Agency
ERRC	Engine Regional Repair Center
FC	Functional Commander
FAR	Federal Acquisition Regulation
FAST	Forward Assets Support Training
FOD	Foreign Object Damage
FOL	Forward Operating Location
FPCON	Force Protection Condition
GF	Government Furnished
GFM	Government Furnished Material/Contractor Manufactured
GFP	Government Furnished Property
GFSE	Government Furnished Support Equipment
GFW	Government Furnished Warranty
GOV	Government Owned Vehicle
HAZMAT	Hazardous Materials
HM	Hazardous Materials
HMMP	Hazardous Materials Management Plan
HMP	HAZMAT Pharmacy
HQ	Headquarters
IAW	In Accordance With
IFF	Introduction to Fighter Fundamentals
IFS	Instrument Flight Simulator

A	B	C	D	E
Line	Item	Minimum Technical Evaluation	Minimum Personnel Evaluations	Notes
AEROSPACE VEHICLES (T-37, T-38 and T-6A)				
1	Preflight, basic postflight, home-station check and through-flight inspection (includes combined preflight/postflight)	10%	Rep Sample	1,3
2	T-37 250/T-38 225/T-6A 100 hour postflight or isochronal inspection	10%	Rep Sample	1,4
3	Periodic inspection (PE)	10%	Rep Sample	1,4
4	Liquid servicing	6	1	
5	Gaseous servicing	3	1	
6	Ground movement	3	1	
7	Flight control rig/maintenance	3	1	
8	Landing gear maintenance (includes wheel and tire)	3	1	
9	Canopy rig	2	1	
10	Throttle rig	2	1	
11	Egress maintenance	2	1	
12	Brake system maintenance	2	1	
13	T-38 aft section installation	3	1	
14	A/C wash and corrosion control	10%	1	4
15	Environmental system maintenance	2	1	
16	Avionics system maintenance	2	1	
17	Electrical system maintenance	2	1	
18	Fuel system maintenance	2	1	
19	Reserved			
20	Reserved			
ENGINES, AGE and CASS				
21	Engine rig	2	1	
22	Engine installation	2	1	
23	Engine Maintenance (retained tasks and hot section inspection)	2	1	
24	Engine Test Cells	1 per quarter		2
25	Powered AGE and CASS service	6	6	
26	Powered AGE and CASS periodic	10%	Rep Sample	1,4
27	Nonpowered AGE	3		
SPECIALIZED EQUIPMENT				
28	Bench mock-up and consoles	2		
29	Test equipment	2		
30	Industrial equipment and special tools	2		
31	User maintained TMDE	2		
32	Personnel parachute repack	5%		4
33	Hush house and/or sound suppresser	1 per quarter		5
34	Life Rafts	5%		4
35	Reserved			

TCTOs AND SPECIAL INSPECTIONS				
36	TCTOs	5%		4
37	Transfer/acceptance inspection	as necessary		
WEAPONS/ARMAMENT				
38	Weapons Loading Tasks (i.e., Arm/Dearm, Loading, Immediately Prior to Launch)	4		6
39	SUU-20, End-of-Firing Day	1		6
40	SUU-20, 180 Day Inspection	1 per quarter		6
41	MA-4 Bomb Rack/AT-38B Weapons Pylon Inspections	1		6
NOTES: 1. Perform a document file inspection in conjunction with the inspection. 2. Check the test cell for adequacy of inspections and repair, calibration, corrosion, control, and document file. 3. Any combination of preflight, BPO, home-station check, thruflight, etc., selected to meet the monthly inspection requirements; for example, 80 aircraft possessed equals 8 inspections. Three preflights, two thruflights and three BPO inspections would meet the minimum requirement of eight inspections. (Do not include aircraft in storage or at forward operating locations in totals for percentage computations for inspections performed at home base). 4. Number of required inspections is based on the percentage of aircraft possessed or the percentage of inspections, washes, TCTOs, etc., scheduled monthly (whichever is higher). For T-37 and T-38 aircraft PE evaluations, the sum of all areas are equal on aircraft. 5. Check the Hush House and Sound Suppressor for adequacy of the inspection and repair, calibration, corrosion control and document file. 6. Applies to AT-38B aircraft only.				

3.4.6.2. Contractor's Quality Control Baseline Standards:

MINOR DISCREPANCY/DEFICIENCY/BASELINES AEROSPACE VEHICLES					
T-37		T-38		T-6A	
Preflight	2	Preflight	2	Preflight	2
Thruflight	1	Thruflight	2	Thruflight	2
BPO	4	BPO	5	BPO	4
BPO/Preflight	4	BPO/Preflight	6	BPO/Preflight	4
125 Hr HPO	1	25 Hr BPO	3	100 hr HPO	2
250 Hr HPO	3	225 Hr HPO	3		
Wash	2	Wash	2	Wash	2
T-37 MINOR PE		T-38 MINOR PE		T-6A 300 HOUR PE	
Area 1	2	Area 1	3	Area-1	2
Area 2	2	Area 2	2	Area 2	2
Area 3	2	Area 3/4	3	Area 3	2
				Area 4	2
T-37 MAJOR PE		T-38 1ST MAJOR PE		T-6A 600 HOUR PE	
Area 1	2	Area 1	3	Area 1	2
Area 2	2	Area 2	2	Area 2	2
Area 3	2	Area 3/4	3	Area 3	2
				Area 4	2

SHEPPARD AFB AIRCRAFT MAINTENANCE

T-38 2ND MAJOR PE	
Area 1	3
Area 2	3
Area 3/4	4
SUPPORT EQUIPMENT (SE)	
Powered AGE and CASS Service	2
Powered AGE and CASS Periodic	2
Nonpowered AGE	2
Industrial Equipment and Special Tools	1
User-maintained TMDE	1
Personnel parachute repack	1
SPECIALIZED EQUIPMENT	
Test Cell/Hush House/Sound Suppressor	1
Life Raft	1
Bench Mock-Up Consoles	1
Test Equipment	1
SUU-20	2
TCTOs AND SPECIAL INSPECTIONS	
TCTO	1
Transfer/Acceptance Inspection	Same as BPO/PR
<p>Notes:</p> <ol style="list-style-type: none"> 1. The baseline for all personnel evaluations is two minor chargeable (Category I) discrepancies. 2. The baseline for documentation file inspections is three discrepancies. 3. Baseline for tool kit, technical order files, housekeeping type inspections are specified in AETCI 21-107. 4. Baseline for Foreign Object (FO) Inspections is no major discrepancies; i.e., no FO. 5. AETC Special Inspection baseline is two minor discrepancies. An exception is the T-38 Challenge and Response (C&R) special inspections which are not allowed any discrepancies. 6. Category I: Improperly completed requirement. Discrepancies that were specific maintenance or inspection requirements, but were either improperly cleared during the inspection or maintenance task or were not detected. This category is the only chargeable category for rating personnel evaluation, and it is confined to only those specific maintenance tasks mandated by the prescribed technical data and performed by the technician accomplishing the inspection or task. 7. Category II: Maintenance malpractice discrepancies that indicate prescribed maintenance actions were improperly accomplished before the performance of the task being inspected or evaluated. 8. Category III: Common maintenance item. Obvious defects readily detectable by the technician performing the inspection or task. 9. Category IV: Discrepancies that are identified in the future inspections and not readily detectable discrepancies. Do not use this category if the discrepancy more accurately falls into another category. <p>See AETCI 21-107 for definitions of minor/major.</p>	

APPENDIX 3E

1. COLLATERAL TASKS (Additional Duties)

The following are collateral tasks required to be performed by the contractor. Each requires a Letter of Appointment (LOA) or a Letter of Designation (LOD) specifying individuals to perform each duty:

TYPE	FREQUENCY	REQ'D BY
Vehicle Control Officer (VCO)	Initial & Upon Change	AFI 24-301
Safety Officer	Initial & Upon Change	AFI 91-202 80 FTW Sup 1 and AFMAN 91-201
Disaster Preparedness Officer	Initial & Upon Change	AFI 31-101
Disaster Preparedness Group Member	Initial & Upon Change	AFI 31-101
Supply and Equipment Custodian(s)	Initial & Upon Change	AFMAN 23-110 Vol 2
CSSO	Initial & Upon Change	AFI 33-202 80 FTWI 33-101
CAMS Data Base Manager	Initial & Upon Change	AETCI 21-101
ADPE Equipment Monitor (Custodian)	Initial & Upon Change	AFI 33-112
Software License Manager	Initial & Upon Change	AFI 33-114 & AETC Sup 1
Land Mobile Radio NET Manager	Initial & Upon Change	AFI 33-106
Telephone Control Officer	Initial & Upon Change or Annually	AFI 33-111
Customer Account Representative (CAR)	Initial & Upon Change	AFI 37-161

SHEPPARD AFB AIRCRAFT MAINTENANCE

TYPE	FREQUENCY	REQ'D BY
Facility Security Manager	Initial & Upon Change	AFI 31-601
Building Custodian	Initial & Upon Change	SAFBI 32-1024
Foreign Object Damage Officer	Initial & Upon Change	AETCI 21-101
Functional Area Records Manager (FARM)	Initial & Upon Change	AFI 33-322
Unit Plans Representative	Initial & Upon Change	AFMAN 10-401
Security Manager	Initial & Upon Change	DOD 5200.1R AFI 31-401 80 FTW 31-401
Controlled Area Monitor	Initial & Upon Change	AFI 31-101 SAFBI 31-201
Radioactive (Safety) Officer	Initial & Upon Change or Permit renewal	AFI 40-201
Individuals to be Issued Customer Receipt	Initial & Upon Change	AFMAN 23-110 VOL 2
Precious Metal Monitor and Alternate	Initial & Upon Change	AFMAN 23-110 CD
Precious Metal Harvesting Witness	Initial & Upon Change	AFMAN 23-110 CD
Reserved		
Reserved		

SHEPPARD AFB AIRCRAFT MAINTENANCE

OPLANS (Classification)

<u>NUMBER</u>	<u>TITLE</u>	<u>DATE</u>
	82 TRW PLANS SUMMARY (U)	1-Aug-98
	SAFB GENERAL WAR PLAN (SEC)	1-Jun-98
SAFB 10-404	BASE SUPPORT PLAN (FOUO)	1-Aug-99
SAFB 31-209	INSTALLATION RESOURCE PROTECTION PLAN (FOUO)	15-Dec-98
SAFB 32-1	DISASTER PREPAREDNESS OPERATIONS PLAN (FOUO)	1-Mar-99
SAFB 401	EMERGENCY SUSPENSION, CURTAILMENT, OR TRANSFER OF TRAINING (FOUO)	1-Mar-98
SAFB 502	ANTI-HIJACKING AND PREVENTION OF UNAUTHORIZED AIRCRAFT MOVEMENT PLAN (FOUO)	1-Mar-98
SAFB 505	WEATHER SUPPORT PLAN (U) (FOUO)	15-Nov-99
SAFB 506	INLAND SEARCH AND RESCUE (U) (FOUO)	1-Jul-96
SAFB 705	SPILL PREVENTION PLAN	1-Feb-00
	Y2K CONTINUITY OF OPERATIONS PLAN	15-Feb-99
	CONTAMINATED AND USED PETROLEUM MANAGEMENT PLAN (FOUO)	5-Nov-98
	HAZARDOUS WASTE MANAGEMENT PLAN (FOUO)	5-Oct-98
	BIRD AIRCRAFT STRIKE HAZARD PLAN (BASH) (FOUO)	7-Aug-99

WASTE MINIMIZATION AND SOURCE REDUCTION (FOUO)	1-Oct-98
STORM WATER POLLUTION PREVENTION (FOUO)	15-Oct-98
BATTLE STAFF AND CRISIS ACTION TEAM (CAT) GUIDE (FOUO)	1-Apr-99

SECTION 2-1

2. APPLICABLE TO ALL SERVICES

2.1. Summary of Expectations

2.1.1. The contractor's staff shall be fully trained, professional and customer service oriented. The contractor shall ensure quality work performance in accordance with (IAW) applicable standards and guidelines. Additionally, the contractor is expected to be a partner with the 80th Flying Training Wing (FTW), 82nd Training Wing (host unit) and all other Sheppard AFB communities in continuously improving the quality of programs and service offered to customers.

2.1.1.1. The contractor shall maintain and repair all unit assigned aircraft, engines, and associated mission support equipment IAW the objectives and responsibilities outlined in AF and AETC directives, applicable AF/AETC/unit/base manuals/regulations/plans, instructions, and all applicable equipment and general support technical orders/data in order to meet the Euro-NATO Joint Jet Pilot Training (ENJJPT), Pilot Instructor Training (PIT) and Introduction to Fighter Fundamental (IFF) and any other flying program that supports the mission of the 80 FTW, Sheppard AFB, Texas.

2.1.1.2. The contractor shall perform the aircraft maintenance mission in a professional manner and provide sufficient well-maintained aircraft for pilot and aircrew training needs. The contractor's management shall establish a positive working relationship with wing and host unit leadership and demonstrate an emphasis on quality of service. The contractor shall ensure that the workforce is technically trained and focused on customer support. Training, safety and quality control/assurance programs shall ensure that all maintenance is performed and documented IAW Government directives and technical data to ensure the preservation and serviceability of Government assets. Reference Section 3-1 for Description of Services.

2.1.2. Reimbursable Costs. Notwithstanding any other provisions of the contract, the contractor shall be reimbursed for actual cost incurred for such cost resulting from any action described in either the Statement of Work (SOW) or Section B.

2.1.2.1. Weekend/Holiday flying in accordance with Section B, CLIN X008.

2.1.2.3. Providing T-6A off-station recovery on a cost reimbursable basis only in accordance with Section B, CLIN X009.

2.1.2.4. Furnishing mobilization/changeover costs as set forth in Section B, CLIN 0000AA and paragraph 2.1.18 of this Section.

2.1.2.5. Repair of damaged Government property caused by perils such as fire, lightning, windstorm, tornado, cyclone, hail, explosion, civil and military action, aircraft or falling objects there-from, whenever repair of such damage is beyond the normal capabilities of the contractor as determined by the CO.

2.1.2.6. Whenever costs as defined in paragraph 2.1.2.1 above are incurred by the contractor, are allowable pursuant to FAR 31 and are approved by the CO, the contractor will be directly reimbursed for such costs. There will be no allowance for profit, fee and General and Administrative (G&A) nor will any adjustments be made in the Target Cost, Target Price or Ceiling Price.

2.1.2.7. G&A costs will be computed against the target cost only.

2.1.2.8. Upon proper submission of invoices or vouchers and such other evidence or proof of costs as required by the CO, the Government shall approve, as otherwise provided in this contract, such costs subject to availability and certification of funds or a Supplemental Agreement shall be executed to provide payment therefore.

2.1.3. Personnel

2.1.3.1. The contractor shall exercise management and operational control over, and retain full responsibility for, the performance requirement set forth in this SOW. The Government will not exercise any direct supervision over the contractor's employees performing services under this contract. Observations will be conducted as indicated in paragraph 2.1.17 of this SOW.

2.1.3.2. On-site Management. The contractor shall provide an overall contract manager or alternate(s) physically present during normal duty hours (0700-1600). The contract manager shall be responsible for the overall management and coordination of this contract and shall act as the central point of contact with the Government. The contract manager or alternate(s) shall have full authority to act for the contractor on all contract matters relating to daily operation of this contract.

2.1.3.2.1. The contractor shall furnish in writing to the CO the names and phone numbers of the contract manager and all contractor management and supervisory personnel not later than contract pre-performance conference. The CO shall be notified immediately whenever changes are made. The contractor shall provide a listing of all assigned personnel to the CO within the first five workdays of each month and whenever requested by the CO.

2.1.3.2.2. The contractor shall provide a revised listing of all assigned key personnel (management and supervisory), whenever changes occur, to the CO within five workdays. The on-site contract manager and alternate(s), functional area managers and branch managers within each functional area are deemed to be key personnel for this contract. The CO will be notified immediately of any proposed replacement of key personnel. Key personnel will not be replaced without prior notification of the CO. If requested by the CO, the contractor shall provide a resume for such replacement personnel prior to employment.

2.1.3.3. Contractor employees shall be subject to substance abuse testing as a result of an AFI 91-204 investigation when an individual's actions or inactions are suspected as factors in a mishap sequence. The CO may identify the employees to be tested and the drugs and substances for which those employees must be tested. The contractor shall accomplish the specified testing using a certified (i.e., a certified lab that meets Department of Health and Human Services (DHHS)/ Substance Abuse and Mental Health Services Administration (SAMHSA) certification) medical substance abuse testing facility. Results of the test(s) shall be provided to the Government solely for the purpose of completing an investigation IAW AFI 91-204.

2.1.3.4. Employees. The contractor shall not use the services of any person in the performance of this contract whose presence or action(s) endangers the health, life, safety, security, general well-being or operational mission of the installation to include equipment and facilities and its population.

2.1.3.4.1. The contractor shall not employ any person who is an employee of the Department of the Air Force (either military or civilian) unless such person has received waivers of any installation policies restricting employment or if such employment would be contrary to the policies contained in AFI 64-106.

because such personnel are subject to changes in military duty hours, deployment, temporary duty travel and permanent change of station orders. The abrupt absence of these personnel shall not constitute an excuse for nonperformance under this contract.

2.1.3.5. Personal Appearance. See Section 3-1, Paragraph 3.1.14.

2.1.3.6. Smoking Policy. The contractor and its employees shall comply with the Air Force smoking policy as described in AFI 40-102 and local policies.

2.1.4. Contractor Contingency Plan

2.1.4.1. This contract has been designated as a wartime Skill Critical Contract and the following "key employee" positions within the contract have been designated as wartime Skill Critical Positions:

Positions
Contract Manager (1), Assistant Contract Manager (1), Quality Control (1), Maintenance Operations (2) AGE Maintenance (2), Scheduled Maintenance (2), Egress (2), Structural Maintenance (2), NDI (1), Aero Repair (5), Avionics (1), Propulsion (1), Avionics Dispatch (1), Electro-Environmental (1), Fuel Systems Maintenance (1), T-6A Flight Line (2) (at start of pilot training), T-37 Flight Line (2), AT-38B Flight Line (1) and T-38 Flight Line (2)

2.1.4.2. The contractor shall establish and maintain a complete Contingency Plan that will ensure continuation of services during periods of crisis, such as a national wartime mobilization. One copy of contractor's Contingency Plan shall be provided to the CO not later than 60 days following the contract start date. The contractor can consolidate changes to the plan and submit them as an updated plan within 30 days after changes occur.

2.1.4.3. The contractor contingency plan shall contain:

2.1.4.3.1. A listing of all contractor employees who have a military mobilization recall commitment (active reserve, inactive reserve, Army/Air National Guard or military retiree under age 60). "Key employees," who are subject to military recall, shall be listed separately.

2.1.4.3.2. A listing of individual replacements, designated by the contractor, for those incumbent "key employees" who are subject to military recall. The

2.1.4.3.3. If a designated replacement cannot be named from within the contract at the same installation as incumbent "key employee," the contractor shall brief the "key employee" that they are holding a key position within the contract that precludes their membership in the Ready Reserve. The contractor shall then submit a mobilization exemption request to the CO. The contractor shall notify applicable military service reserve center not later than 30 days after an exempted employee is no longer filling a "key employee" position.

2.1.4.4. Reserved

2.1.4.5. The contractor shall establish and maintain a Strike Plan. Changes to the plan shall be submitted to the Administrative Contracting Officer within 60 days of contract start.

2.1.4.6. Government Performance of Service during Labor Strikes/Non-Performance. Due to the critical importance of this service contract, the Government reserves the right to take over performance of this contract in the event of a labor strike or period of non-performance (i.e., bankruptcy, default) by the contractor's employees. In such event, the services will be performed exclusively by AF employees and not a mix of Air Force and non-striking contractor employees. At the direction of the CO, the contractor agrees to remove its non-striking work force from the performance site and not to interfere in any way with Government performance. The contractor further agrees, under such circumstances, to permit the Government to use any essential contractor-furnished property. The Government will equitably compensate the contractor for the use of such property.

2.1.5. Training (see Section 3-1, paragraphs 3.1.10. through 3.1.13.3.5.).

2.1.6. Reserved

2.1.7. Safety

2.1.7.1. The contractor shall establish a safety program for employees which complies with the Occupational Safety and Health Act (OSHA) (Public Law 91-596) and the resulting OSHA Standards 29 CFR 1910 and 1926, including applicable DOD and Air Force Safety Guidelines required to protect Government resources and the general public. The contractor shall comply with Air Force Occupational Safety and

2.1.7.2. Safety Compliance. The contractor is solely responsible for compliance with the OSHA (Public Law 91-596) and the resulting standards, OSHA Standard 29 CFR 1910, 1926, and the protection of their employees. It is the contractor's sole responsibility to make certain that all safety requirements are met. Additionally, the contractor is responsible for the safety and health of all sub-contractor employees. The contractor shall immediately report any accidents involving Air Force property/equipment damage, or contractor personnel injuries occurring on the job to the Contracting Officer. Additionally, the contractor is responsible for securing the scene and impounding evidence/wreckage until released by the Contracting Officer. It will be the Contracting Officer's responsibility to notify the Safety Office. The Air Force's interest is to protect Air Force personnel working in or around contractor operations, and with protection of Air Force equipment/property. In the event an unsafe condition is discovered with Air Force provided facilities or equipment the Safety Office shall be immediately notified by the Contracting Officer. Air Force Safety, Fire Protection, and Bioenvironmental Engineering officials may periodically enter a contractor's workplace to verify working conditions of Air Force personnel, provided the Contracting Officer authorizes such action. If an improper procedure or unsafe condition exists, which places AF personnel or equipment in jeopardy, the Contracting Officer will be notified and appropriate action will be initiated. Department of Labor OSHA inspectors are authorized right of entry to inspect any place of employment operated by an Air Force contractor. They are, for the most part, "NO NOTICE" inspections. NOTE: Notify the Safety Office if an OSHA inspector visits the site unescorted by an Air Force Safety Technician. If an Air Force inspector observes a potential OSHA violation, he/she will report the violation to the Contracting Officer, who will then notify the contractor."

2.1.7.3. Traffic Laws: The contractor shall comply with base traffic regulations.

2.1.7.4. All contractor personnel who operate Government owned vehicles (GOV) or authorized company vehicles on the flight line and hangars shall be properly licensed, certified and authorized IAW AFI 13-213, AFI 24-301, and other applicable directives. Privately owned (personal) vehicles (POV) shall not be operated on the flight line or hangars unless authorized by base airfield management.

2.1.8. Security

2.1.8.1. Visitor Group Security Agreement (VGSA). The contractor shall enter |

mail services, security badges, base visitor control, investigation of security incidents, base traffic regulations and the use of security forms and conducting inspections required by DoD 5220.22-R, Industrial Security Regulation, Air Force Policy Directive 31-6, Industrial Security, and Air Force Instruction 31-601, Industrial Security Program Management.

2.1.8.1.2. Security support requiring joint Government and contractor coordination includes packaging classified information, mailing and receiving classified materials, implementing emergency procedures for protection of classified information, security checks and internal security controls for protection of classified material and high-value pilferable property.

2.1.8.1.3. On base, the long-term visitor group security agreement may take the place of a Standard Practice Procedure (SPP).

2.1.8.2. Clearance Requirements. The contractor must possess or obtain a **SECRET** facility security clearance from an appropriate Government representative prior to performing work on a classified Government contract. If the contractor does not possess a facility clearance the Government will request one. The Government assumes costs and conducts security investigations for **SECRET** security clearances. The contractor shall request security clearances for personnel requiring access to classified information within 15 days after receiving a facility clearance or, if the facility is already cleared, the personnel must be cleared within 15 days after contract award date. Due to costs involved with security investigations, requests for security clearances shall be kept to an absolute minimum necessary to perform service requirements. The contractor shall notify the applicable base Servicing Security Forces Organization (SSFO) NLT 30 days before on-base performance of the service. The notification shall include:

2.1.8.2.1. Name, address, and telephone number of representatives.

2.1.8.2.2. The contract number and contracting agency, if applicable.

2.1.8.2.3. The highest level of classified information which contractor's employees require access to.

2.1.8.3. Suitability Investigations. All contractor personnel shall successfully complete, as a minimum, a National Agency Check (NAC) before operating Government furnished workstations. The contractor shall submit these investigation requests for all personnel within 30 calendar days after contract start date. The contractor shall comply with the requirements in DoD 5200.2-R, Personnel Security Program, paragraphs 3-614, 3-401 and Appendix K and AFI 33-119, Electronic Mail (E-mail) Management and Use.

2.1.8.4. Unescorted Entry to Restricted Areas. When contractor employees require unescorted entry to restricted areas, the Government shall submit NAC investigations for the contractor. Contractor employees shall successfully complete a NAC investigation to obtain unescorted entry to a restricted area. The contractor shall comply with DoD 5200.2-R, and AFI 31-501, Personnel Security Program Management, requirements (See Appendix 3C for restricted areas).

2.1.8.5. Pass and Identification Items. The contractor shall ensure the following pass and identification items required for contract performance is obtained for employees and non-Government owned vehicles:

2.1.8.5.1. DD Form 1172, Application for Uniformed Services Identification Card, (AFI 36-3026, Identification Cards For Members of The Uniformed Services, Their Family Members, and Other Eligible Personnel, and AETC Instruction 36-3001, Issue and Control of AETC Civilian Identification (ID) Cards).

2.1.8.5.2. AETC Form 58, Civilian Identification Card (AETCI 36-3001).

2.1.8.5.3. AF Form 2219 (series), Registered Vehicle Expiration Tab (AFI 31-204, Air Force Motor Vehicle Traffic Supervision).

2.1.8.5.4. DD Form 2220, DoD Registered Vehicle and Installation Tab (AFI 31-204).

2.1.8.5.5. AF Form 75, Visitor/Vehicle Pass (AFI 31-204).

2.1.8.6. Retrieving Identification Media. The contractor shall retrieve all identification media, including vehicle decals, from employees who depart for any reason.

information is properly marked and protected from unauthorized access, disclosure or manipulation.

2.1.8.8. Security Manager Appointment. The contractor shall appoint a security manager for the on-base long-term visitor group not later than three weeks prior to contract start date. The security manager may be a full-time position or an additional duty position. The security manager shall provide employees with training required by DoD 5200.1-R, DoD Information Security Program Regulation, Chapter 10, AFPD 31-4, Information Security, and AFI 31-401, Information Security Program Management. The contractor shall provide initial and follow-on training to personnel who work in Government controlled/restricted areas. Government controlled areas, Air Force Resource Protection Program, and Air Force restricted areas are explained in AFI 31-101, Volume 1, The Physical Security Program.

2.1.8.9. Additional Security Requirements. The contractor shall comply with the directives listed in Appendix 2A and 3A in managing the Computer Security (COMPUSEC), Emission Security (EMSEC), Security Awareness Training and Education (SATE), Telecommunications Monitoring and Assessment Program (TMAP), and the Communication Security (COMSEC) programs. The contractor shall follow AFI 10-1101, Operations Security (OPSEC) Instructions to manage the OPSEC program. In accordance with DoD 5200.1-R and AFI 31-401, the contractor shall comply with AFI 33-202, Computer Security; AFI 33-203, Emission Security (EMSEC) Program; AFI 33-204, Information Protection Security Awareness, Training, and Education (SATE) Program; AFI 33-219, Telecommunications Monitoring and Assessment Program (TMAP); applicable Air Force Cryptographic Operational General Publications (AFKAGs), and AFIs for Communications Security (COMSEC); and AFI 10-1101, Operations Security (OPSEC) Instructions.

2.1.8.10. Freedom of Information Act (FPIA) Program. The contractor shall comply with DoD 5400.7/Air Force Supplement, DoD Freedom of Information Act Program requirements. The instruction sets policy and procedures for the disclosure of records to the public and for making, handling, transmitting, and safeguarding For Official Use Only (FOUO) material.

2.1.8.11. Reporting Requirements. The contractor shall comply with AFI 71-101, Volume 1, Criminal Investigations, and Volume 2, Protective Service Matters. Contractor personnel shall report to an appropriate authority any information or

(FPCON) procedures, Random Antiterrorism Measures (RAMs) and local search/identification requirements. The contractor shall safeguard all Government property including controlled forms provided for their use. At the close of each work period, Government training equipment, ground aerospace vehicles, facilities, support equipment and other valuable materials shall be secured.

2.1.8.13. Operating Instructions. The contractor shall develop an Operating Instruction (OI) for internal circulation control, protection of resources and to regulate entry into Air Force controlled areas during normal, simulated and actual emergency operations. The OI shall be written in accordance with AFI 31-209, the local base Operations Plan usually referred to as an OPLAN and AFI 31-210, The Air Force Antiterrorism (AT) Program and coordinated through the SSFO within 30 days of contract start.

2.1.8.14. Controlled/Restricted Areas. The contractor shall implement local base procedures for entry to Government controlled/restricted areas where personnel will work.

2.1.8.15. Entry Procedures for Controlled Areas. For on-base cleared facilities over-looked by the base SSFO, contractor shall comply with the National Industrial Security Program Operating Manual (NISPOM), previously referred to as the Industrial Security Manual (ISM), to implement controlled area requirements. The SSFO shall approve the establishment, construction, and modification of all contractor designated controlled areas before they may be used to limit access.

2.1.9. Key/Combination Control. The contractor shall:

2.1.9.1. Establish and implement key control procedures to ensure keys issued by the Government are properly safeguarded and not used by unauthorized personnel. The contractor shall not duplicate keys issued by the Government. Contractor employees shall not use keys to open work areas for personnel other than employees engaged in performance of duties, unless authorized by the Government functional representative.

2.1.9.2. Immediately report lost keys to the appropriate Government official. The contractor replaces lost keys or performs re-keying. The total cost of lost keys, re-keying or lock replacement shall be at contractor's cost.

maintained inside the approved containers. The contractor shall comply with DoD 5200.1-R security requirements for changing combinations to storage containers used to maintain classified materials.

2.1.10. Records Management.

2.1.10.1. Records management at the functional level is life-cycle management (creation, maintenance, storage and use, and disposition) of information as a Government record, regardless of the media. The contractor at the functional level shall ensure all official Government-owned records received and created for the Government are maintained in accordance with established Federal Records, Public Law 81-754, DoD and Air Force directives listed in Appendix 2A and 3A. The contractor shall:

2.1.10.1.1. Provide technical assistance to all Government officials (designated decision authorities and Base Records Manager) in support of the Records Management (RM) Program, which includes Electronic Records, Privacy Act (PA) and Freedom of Information Act (FOIA) Programs.

2.1.10.1.2. Appoint a Functional Area Records Manager (FARM) in support of the Records Management, PA and FOIA Program.

2.1.10.1.3. Manage all official Government records (regardless of media) that are maintained for all services provided.

2.1.10.1.4. Assist customers in preparing files maintenance and disposition plans.

2.1.10.1.5. Prepare and maintain a copy of the Records Information Management System (RIMS) file plan.

2.1.10.1.6. Conduct staff assistance visits to customers as necessary.

2.1.10.1.7. Maintain active and inactive files.

2.1.10.1.8. Create, maintain and dispose of records in accordance applicable directives, public laws and statutes.

2.1.10.1.9. Prepare records, complete applicable records and provide

service. This process shall be accomplished through the use of an Air Force-approved imaging system.

2.1.10.1.12. Segment and control access security and safety of records according to record sensitivity.

2.1.10.1.13. Publish notices of all new and revised Privacy Act Systems of Records in the federal register prior to system implementation.

2.1.10.1.14. Conduct searches for records in response to a FOIA/PA request from the general public, functional requests or an official request from an Air Force or Government official.

2.1.10.1.15. At the functional level, provide copies of requested records within statutory deadlines to the appropriate Government official for release determination.

2.1.10.1.16. At the functional level, ensure “For Official Use Only” (FOUO) material is properly marked and safeguarded in accordance with applicable directives.

2.1.10.1.17. Ensure sensitive information subject to Public Law 100-235 (Privacy Act information) is properly protected from unauthorized access, disclosure, or manipulation.

2.1.10.1.18. Convert from using paper-based, for example, manuals, instructions, regulations, technical orders, technical drawings, etc., to electronic media whenever made available by the Government.

2.1.11. The contractor shall perform the following collateral duties:

2.1.11.1. The contractor shall perform all duties and tasks required as the historical report monitor IAW AFI 36-2863 (see Appendix 3E).

2.1.11.2. The contractor shall perform all duties and task required as the privacy act monitor (see Appendix 3E).

2.1.11.3. The contractor shall perform all duties and tasks required as the

2.1.12. Coordination On Various Plans/Agreements And To IDEA (Innovative Development Through Employees Awareness) Program Submissions

2.1.12.1. The contractor shall provide input to various plans/agreements such as Host Tenant Support Agreements (HTSAs), Inter-Service Support Agreements (ISSAs), Operations Plans (OPLANs), Exercise Plans (ExPlans), etc. The contractor shall evaluate IDEA Program submissions.

2.1.13. Conservation Of Utilities. The contractor shall instruct employees in utilities conservation practices. The contractor shall be responsible for operating under conditions that preclude the waste of utilities, which shall include:

2.1.13.1. Lights shall be used only in areas where and when work is actually being performed except for the aircraft parking area, areas controlled by automatic sensors and as needed on buildings and facilities for security reasons.

2.1.13.2. Mechanical equipment controls for heating, ventilation and air conditioning systems shall not be adjusted by contractor personnel, except in an emergency.

2.1.13.3. Water faucets or valves shall be turned off after required usage has been accomplished.

2.1.13.4. The Contractor's Utilities Management Program shall be IAW applicable directives and subject to inspection by the Base Civil Engineering Utilities Conservation Officer or the CO.

2.1.14. Reserved.

2.1.15. Protection Of Safety Information Resulting From Investigations Of Air Force Mishaps. The contractor will be provided sanitized safety information from previous mishaps in order to use the lessons learned from these mishaps. The information is to be used solely for mishap prevention purposes within the contractor organization and no further dissemination is authorized. Only those contract personnel directly involved in maintenance operations or training shall have access to the sanitized safety information. Written safety information shall be returned to the Air Force Safety Office that provided the information. Retaining copies of the written information provided by the Air Force is not authorized. Contractor shall ensure that all personnel

35D-54. Access to specific databases will be controlled by the Government based on mission requirements and access is limited to the GO21 database for T-37 and T-38 aircraft, including associated engines and support equipment, and the DB15 database upon delivery of T-6A. This system supports, or will support, one or more "competition-sensitive" contractors' past performance evaluation and rating systems. The contractor agrees that information obtained from any ASE databases, or a successor system, will not be used for any purpose other than performance of this contract. In addition, the contractor shall:

2.1.16.1.1. Limit access to contractor employees requiring access to the information in order to perform this contract or to effectively manage its performance.

2.1.16.1.2. Obtain a written agreement from each employee working under this contract which states the employee will not disclose "competition-sensitive" information except to other contractor employees requiring access to the information for performance or management of this contract. The agreement shall continue in effect after completion or termination of this contract.

2.1.16.2. "Competition-sensitive" information is all quality data on any contractor listed in any ASE databases. This data may be used as a source selection evaluation factor or an evaluation factor in another solicitation evaluation technique, accumulated to compute a quality performance rating or a computed rating.

2.1.17. Government Observations. The 80th FTW Commander will be responsible for continuous observation of the contractor's performance under the contract. The commander will exercise these responsibilities through Government QA Personnel, Wing/Group staff and in connection with frequent visits by USAF/AETC Inspector General, USAF/AETC/19AF staff agencies, and other authorized Government personnel who shall be permitted to observe contractor operations as necessary to ensure that the contract standards are met. All observations of incomplete or defective performance will be recorded and written notices issued by the CO will require the contractor to reply, in writing, to the CO within five workdays after receipt, giving reasons for the less than acceptable condition, the corrective action, and procedures to prevent recurrence. The Government reserves the right to review the contractor's

the CO by award of the contract, any changes considered necessary to the plans after award, including prior to the contract performance start date, shall be approved by the CO prior to making the change. A change may be suggested by either the contractor or Government personnel.

2.1.18.2. Incumbent Contractor Changeover.

2.1.18.2.1. The Government reserves the right to conduct site visits in all contractor operated facilities in conjunction with the solicitation of offers for a follow-on contract.

2.1.18.2.2. In the event the follow-on contract is awarded to other-than-the-incumbent contractor, the incumbent contractor shall provide all reasonable support to the Government and the successful offeror to ensure an orderly changeover and minimize any impact on the entire operation. With regard to the successor contractor's access to incumbent employees, a recruitment notice may be placed in each facility.

2.1.18.2.3. The incumbent contractor shall provide sufficient numbers of personnel to conduct a joint inventory of all Government-furnished equipment (GFE), Government-provided facilities, publications, accounts, records, etc., with the successor contractor and Government personnel to ensure inventories/-accounts are accurate and complete. The incumbent contractor shall ensure shortages, equipment/tool condition issues and other contract requirement issues are rectified prior to relinquishing GFE accounts to the Government.

2.1.18.2.4. Any costs associated with finalizing the contract after the end of the final contract period (after successor contractor changeover) shall be included in the Non-Target Cost in Section B. If award is made to the incumbent contractor, this cost will be inapplicable.

2.1.18.3. Successor Contractor Changeover.

2.1.18.3.1. In the event the follow-on contract is awarded to other-than-the-incumbent contractor, the successor contractor shall follow the changeover plan as proposed in its technical proposal and incorporated into the contract. As the CO has accepted this plan by award of the contract, the CO prior to making the

preclude any adverse impact on the flying missions. The successor contractor shall provide sufficient number of personnel to conduct a joint inventory of all Government-furnished equipment (GFE), Government-provided facilities, publications, records, accounts, etc., with the incumbent contractor and Government personnel to ensure inventories/accounts are accurate and complete. The successor contractor shall ensure shortages and excesses are identified prior to assuming GFE accounts from the Government.

2.1.18.4. The contractor shall be paid for mobilization/changeover costs as stated in Section B. Government QA Personnel will monitor the contractor's mobilization/changeover to ensure strict compliance with the approved mobilization plan.

2.1.18.5. Mobilization/Changeover Schedule. Contractor mobilization/ changeover shall be accomplished with the objective of becoming one hundred percent self-sufficient per the contractor's Mobilization/Changeover plan.

2.1.18.6. The Government will provide office space with furnishings (1 room) for the contractor's mobilization/changeover efforts. The contractor is responsible for office equipment, administrative supplies, and commercial telephone/communication service(s).

2.1.19. Administrative Support

2.1.19.1. Correspondence. The contractor shall prepare all correspondence relating to maintenance management required in the execution of the services required by this SOW. The correspondence that is SOW-related shall consist of but not be limited to replies, requests for depot assistance, reports, and routine correspondence to the base/installation or other activities. Messages shall be prepared IAW AFMAN 33-326. All correspondence between the contractor and Government, to include all electronic correspondence (e-mail and fax) shall be courtesy copied (CC) to the Government QA office.

2.1.19.2. Records. All records, files, documents and working papers provided by the Government and/or generated for the Government in the performance of this contract become and remain Government property. They shall be maintained IAW AFI 33-322 and all other pertinent directives as supplemented. Records shall be disposed of only as authorized by applicable portions of AFMAN 37-139. All records may be subject to the Freedom of Information Act and/or the Privacy Act. All reports, records, files, documents, maintenance policies/operating instructions

and the Privacy Act of 1974 IAW applicable directives. Contractor shall compile records as requested by the CO in support of a Freedom of Information Act request.

2.1.19.3. Required Reports. The contractor shall furnish to the Government required reports and summaries as listed in Appendix 3D. A courtesy copy of all reports to the Government shall be supplied to the Chief Government QA. The Government will have unlimited rights to use, duplicate, or disclose such reports in whole or in part, in any manner and for any purpose whatsoever, and to permit others to do so.

2.1.19.3.1. The contractor shall support and participate in surveys, studies and tests of systems upgrades and changes relating to computer hardware, software, systems, etc.

2.1.19.3.2. The contractor shall provide updates to historical data and appendices when a need exists as determined by the CO.

2.1.20. Government and Contractor Directives/Instructions/Regulations.

2.1.20.1. All work performed by the contractor shall be IAW the instructions, standards and procedures contained in applicable technical orders/data. The contractor shall also comply with all mandatory regulations and instructions or applicable portions thereof, as specified herein. The contractor shall follow the intent of directives listed as being for guidance.

2.1.20.2. Publications that apply to the SOW are listed in Appendix 3A. The publications have been coded as mandatory or advisory. The contractor is obligated to follow those publications and use those forms coded as mandatory to the extent specified in other sections of this SOW. The contractor shall use those publications/forms coded advisory to the extent necessary to accomplish requirements in this SOW. The Government will provide paper copies or electronic access to all publications and forms listed at the start of the contract.

2.1.20.3. Where the contractor is permitted to use Air Force and other Government publications or directives as an advisory guide (see Appendix 3A) rather than for mandatory compliance in the performance of this contract, the contractor may deviate from the directive using the following procedures:

portion of this SOW. The primary objective of any requested deviation shall be to improve the quality, timeliness, efficiency, or economy of operations for Government benefit and shall be documented on the contractor directive.

2.1.20.4. All accepted contractor directives shall be the basis for inspection and surveillance of the contractor's performance except that the terms and conditions of this contract shall take precedence in the event of a conflict. Any disagreement between the parties on wording/interpretation will be resolved between the contractor and CO.

2.1.20.5. Contractor directives shall be submitted to the CO for review and acceptance not later than the pre-performance conference and upon subsequent revision(s). The contractor shall review and update all contractor directives at least annually.

2.1.20.6. Applicable Air Force or other Government directives shall be the basis for inspection surveillance or rating of areas where contractor directives have not been issued and accepted.

2.1.20.7. The Government will have unlimited rights to use, duplicate, or disclose such contractor directives, in whole or part, in any manner and for any purpose whatsoever.

2.1.20.8. In the event the follow-on contract is awarded to other-than-the-incumbent contractor, the incumbent contractor's directives shall be made available to the successor contractor for information purposes until the successor contractor directives are published and accepted by the CO.

NOTE: Contractor directives are subject to review by the Government at any time to validate currency and applicability and may be rescinded or disallowed by the Government at any time. The Government may disallow existing contractor directives within this review process.

2.1.20.9. When changes are made to directives, the contractor shall review the changes to assure contractor is obtaining end results intended by the changed directives. Where the contractor is permitted to use AF or other Government directives as guidance rather than for mandatory compliance in the performance of this contract, the contractor shall be governed by the intended effect or product contemplated by the instructions, directives or regulations referenced.

request the contractor initiate and keep current a published manual of contractor directives/instructions/regulations. This manual will specifically delineate the contractor's responsibilities and actions. All of the above contractor directives/instructions/regulations will be submitted to the CO for acceptance.

2.1.20.11. If deemed necessary by the CO, approval can be withdrawn for all or parts of a directive/instruction/regulation if the intended end product is not being attained using procedures in the directive/instruction/regulation.

2.1.20.12. Accepted contractor directives/instructions/regulations will be the basis for inspection and surveillance of those areas. Where there are no mandatory Government directives/instructions/regulations, the contractor must strictly adhere to performance of required services. The intended effect or product contemplated by applicable AF and other Government directives shall be basis for inspection and surveillance of areas where contractor directives/instructions/regulations have not been issued and approved.

2.1.20.13. The Government will have full and unlimited rights in the contractor directives/instructions/regulations. The contractor's administration policies such as leave, cost of living increases and payment of debts will not require CO approval unless the issuance of such a regulation would create an actual or anticipated contract cost increase. A disagreement between the parties hereto on wording or approval of a contractor regulation shall constitute a "dispute" within the meaning of that term as set forth in the clause contained in the contract clauses entitled "Disputes" and disposition will be made accordingly. All maintenance not covered by the directives listed herein will be governed by best commercial and industrial practices and that prime manufacturer's commercial data that applies to each subsystem.

2.1.20.14. The terms and conditions of this contract shall take precedence in the event of a conflict between the contract and the contractor's directives/instructions/regulations.

2.1.21. Emergency Plans and Services.

2.1.21.1. The contractor shall support all tasks outlined in publications listed in Appendix 3G including AFI 31-210, Attachment 3, and any future OPLANS developed in support of the base.

accidents, etc.). The contractor shall provide these services as required by the CO. Extended service hours will be negotiated under the "Changes" clause. On occasion, the contractor's service may not be required, or may be required at reduced level of service (e.g., alerts, disaster situations, or other situations as required). The CO will notify the contract manager/site manager or alternate if this should occur. A surge in the contract requirements beyond the capability of the contractor may be augmented by the Government at its option when the Government perceives that mission accomplishment is endangered.

2.1.21.4. Disaster Preparedness. The contractor shall support the Disaster Preparedness program as outlined in AFI 32-4001, Chapter 1. The contractor shall designate in writing, prior to the start of the contract, an individual to act as a disaster preparedness representative. The representative shall be a member of the applicable base Chemical Warfare Working Group. The Government shall provide designated shelter space for contractor employees.